



Garden Suburb Infant & Junior School

Childs Way • London • NW11 6XU

Infant Tel: 020 8455 8198 • Junior Tel: 020 8455 3269 • Website : www.gardensuburbschools.co.uk



Head Teacher: Mrs Eileen Bhavsar BA (Hons) MSc • Deputy Head Teacher: Mrs Lisa Berger BEd (Hons)
Business Managers: Mrs Alexia Dobinson officeinfant@gardensuburbprimary.co.uk Ms Andrea Bailey officejunior@gardensuburbprimary.co.uk

11th September 2026

Dear Parents/Carers

It is wonderful to have reached the end of our first full week and to have successfully launched our new timetables. The staff and children are enjoying the double doors between the two schools being open. I have been delighted to hear that the siblings, across both schools, are particularly enjoying the opportunity to see one another during the day.

Our children in **Reception** are settling into school life exceptionally well, and as a result, we are pleased to welcome them into school from **9:00am** from next week. Well done on such a positive start!

Our **Year 3** children are also adapting confidently to their new routines and the Key Stage 2 curriculum. I am sure this transition has been made much smoother by being located just across the corridor from their former Year 2 classrooms, which is one of the many benefits of being a combined school.

All of the other year groups are doing well and I am particularly impressed with the maturity of our **Year 6** children – the new House Captains will be announced next week! We have decided to extend the Houses into KS1 and Reception – more details on this to follow!

Reception to Year 2 Parents

Last week, we emailed you a Google Form link via Arbor regarding regular pick-up arrangements. If you haven't completed it yet, please check your inbox and fill it out as soon as possible. This essential information ensures our teaching team knows exactly who your child is authorised to go home with at the end of the day. Thank you for your cooperation!

Curriculum Talk for Y3 and Y4 Parents- Friday 2nd October 9:00am- 11:00am in the Junior Hall

We will be holding a meeting for parents on the Y3 and Y4 Curriculum with guidance of how parents can support their children at home. All Y3 and Y4 parents are invited to attend this meeting.

Secondary Transfer and School Journey Meeting for Y6 Parents: Wednesday 23rd September at 6:00pm

Please find information regarding secondary transfer on the website at:

<https://www.gardensuburbjunior.co.uk/page/?title=Secondary+Transfer&pid=250>

This is a repeat of the meeting that we held in the summer term for Year 5 parents.

We will all be taking part in Jeans for Genes Day – Friday 18th September

The Jeans for Genes campaign raises awareness of the daily challenges faced by those living with a genetic condition and raises money to fund projects that make a tangible difference to the lives of those affected. Most importantly, the campaign:

- brings together the genetic condition community
- shines a light on the organisations that work tirelessly to improve the lives of affected individuals
- celebrates the achievements of those living with a genetic condition.

Children are invited to wear their jeans or casual trousers, with their school uniform top. We will be collecting for this charity for those who wish to make a cash donation.



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Parent/Teacher Consultations for All Year Groups

Please ensure your details are up to date on Arbor, to allow you to make your booking with the class teacher.
The consultation will be from 3.40pm - 6.00pm on the following dates:

Wednesday 30th September

Wednesday 14th October

Look out for an email on 16th September at 6:00pm when bookings will go live.
All parents are expected to take up this opportunity to meet with their child's class teacher.

Assemblies and Curriculum Events

- **Developing Oracy skills:** Learning to articulate ideas, develop understanding and engage with others through speaking and listening will continue to be a focus this year in our teaching and learning. As part of our focus on developing oracy skills we have re-launched our **'Talk on Tuesday'** initiative this week across the school. The theme this week is:

What is the best thing you have done at school since we started back?

Each classroom has an oracy board and the theme for 'Talk on Tuesday' will be displayed there every week. We have asked the children to have discussions at home which they can then feedback in their classes. Please encourage your child to discuss the theme at home, for example with the family at dinner time.

- **Rosh Hashanah:** We enjoy learning about the religions celebrated across the world and within our community. All classes have learnt about the Jewish festival of Rosh Hashanah today.

Please see some useful general information below.

Kind regards

Mrs Eileen Bhavsar
Head Teacher



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School Communications and General Information

Newsletter

The new newsletter will be one combined communication and continue to be emailed on Fridays to keep you informed of key information. Please make every effort to engage with all communications as this will support our home school partnership.

Arbor- our school communication and payment system

Your Arbor logins have remained unchanged for this term, so keep using your account. If your child has moved to Y3 or you are new to our community, you will be prompted to activate your Junior/Infant account where applicable.

If you have a child in both schools, you will still need to access both of your Arbor accounts.

If you need any help activating or logging in to your account, please contact the school as soon as possible.

Email: admin@gardensuburbprimary.co.uk

Arbor is used for the following:

- Newsletters and other school communications
- Emergency messages regarding school closures etc., either by text, or by email.
- Payments for trips, workshop, PTA events and school donations
- Booking appointments for parent/teacher consultations

It is your responsibility to keep your Arbor account updated with any contact detail changes.

How parents contact the school

We are looking for opportunities for our teams to work together as ultimately this will be more efficient and cost effective. We have made a number of changes to our emails.

Our Welfare and Admin email addresses have changed. The support team will now be managing shared emails. Please use the following guidelines:

Welfare

Email: welfare@gardensuburbprimary.co.uk

Please use the above email for all welfare matters including attendance, absence requests, pick-up arrangements and school lunch.

Admin

Email: admin@gardensuburbprimary.co.uk

Please use the above email for all Arbor matters, clubs, trips, payment queries and requests for letters

Mrs Gonzalez - will usually manage Infant queries (R, Y1 and Y2)

Mrs Alvares - will usually manage Junior queries (Y3,Y4,Y5,Y6)

Miss Jedrzejowska – supports with admin queries

Office

Please use the emails below for admissions queries, financial support and Benefit Related Free School Meals, as well as contacting a member of the leadership team, including the head teacher. Continue to direct queries to:



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Infants

Mrs Dobinson - Infant School Business Manager

Email: officeinfant@gardensuburbprimary.co.uk

Juniors

Ms Bailey – Junior School Business Manager

Email: officejunior@gardensuburbprimary.co.uk

SENDCO:

Our SENDCOs work closely together but they will continue to support the separate key stages.

Infants

Mrs Elia

Email: sencoinfant@gardensuburbprimary.co.uk

Juniors

Mrs Goldman

Email: sencojunior@gardensuburbprimary.co.uk

To ensure that your queries are dealt with promptly, please label any emails as follows:

Child's class, full name and reason e.g. 5G Zara Jones - Absence Request

This will help to avoid a delay in responding to your query.

Funtime - Breakfast and After-School Clubs (ChildCare) - Starts from Thursday 3rd September

Funtime is open for both breakfast and after school club. Due to the fact that there is a limit to group sizes, all places **MUST** be booked and paid for in advance.

Contact Sharon on 07506 030 037 or email Shaz.Funtime@outlook.com

Lone Travellers - Parents need to complete a 'Lone Travelling' form if children are travelling to or from school without an adult. **This is only permitted for Y5 and Y6 pupils.** All Y5 and Y6 children will bring home a Lone Traveller form to complete on Thursday. Forms can be requested from Mrs Alvares welfare@gardensuburbprimary.co.uk if arrangements change throughout the year.

Mobile Phones

Most schools now are **not** allowing pupils to bring in mobile phones for safeguarding reasons. Exceptional circumstances will be considered for Y5/Y6 pupils and a request should be put in writing using our 'Mobile Phone Parental Request Form'. Smart phones with cameras and access to the internet will not be permitted.

PE Kit – It is important you make a note of your child's PE days

When your child has PE, **they need to come into school wearing their PE kit.** They will wear it for the whole day. If you have not yet purchased the PE Kit, please ensure that your child wears plain blue coloured track suit bottoms (no branded kit). Our aim is that over time everyone will purchase the school kit, as they will get a lot of wear out of it.

Reception	Thursday
Year 1	Tuesday, Friday
Year 2	Tuesday, Friday
Year 3	Monday, Thursday
Year 4	Tuesday, Wednesday
Year 5	Wednesday, Thursday



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Year 6

Wednesday, Friday