



Garden Suburb Infant & Junior School

Childs Way • London • NW11 6XU

Infant Tel: 020 8455 8198 • Junior Tel: 020 8455 3269 • Website : www.gardensuburbschools.co.uk



Head Teacher: Mrs Eileen Bhavsar BA (Hons) MSc • Deputy Head Teacher: Mrs Lisa Berger BEd (Hons)
Business Managers: Mrs Alexia Dobinson officeinfant@gardensuburbprimary.co.uk Ms Andrea Bailey officejunior@gardensuburbprimary.co.uk

18th September 2026

Dear Parents/Carers

We are all now settling into the new academic year and are looking forward to our children in Reception attending full time from Monday 8:55am - 3:20pm

Punctuality – The doors open to all year groups at 8:45am for a soft start. If your child arrives after 8:55am they are recorded as being late. Pick up for Y1-Y6 is 3:25pm.

Manners Matter

Politeness in the dining room has been a particular focus this week, including good table manners, speaking courteously to our lunchtime staff and remembering to say please and thank you.

Across the school, we are continuing to focus on politeness and respect, and we would really appreciate your support in reinforcing these important life skills at home. We have noticed that some children would benefit from more practice using a knife and fork correctly and confidently. Please encourage your child to practise this at home whenever possible. We are also reminding children to use “please”, “thank you”, “excuse me” and “sorry” appropriately. In particular, we are reinforcing the importance of being polite and respectful to all adults in school, as well as to one another.

Working in partnership with us to help our children develop excellent manners, consideration and respect will serve them well throughout their lives.

The Year 6 House Captains

House Captains were announced this week:

Barnet (Blue) Unwin (Red) Coates (Yellow) Melvin (Green)

In order to give opportunities for children to be recognised as role models, the teachers select eight different Year 6 children each term to be House Captains. They carry out a range of duties and responsibilities. During their term of office, the house captains will have the opportunity to take on responsibilities and to work together to create presentations to deliver to their house. House points, certificates and stickers are awarded to children to recognise positive behaviour. House Captains lead assemblies and carry out responsibilities around the school.

Assemblies and Curriculum Events

- **Developing Oracy skills:** As part of our focus on developing oracy skills the theme for ‘Talk on Tuesday’ this week is

What is the most important quality in a friend?

Each classroom has an oracy board and the theme for ‘Talk on Tuesday’ will be displayed there every week. We have asked the children to have discussions at home which they can then feedback in their classes. Please encourage your child to discuss the theme at home, for example with the family at dinner time.



Garden Suburb Infant & Junior School

Childs Way • London • NW11 6XU

Infant Tel: 020 8455 8198 • Junior Tel: 020 8455 3269 • Website : www.gardensuburbschools.co.uk



Head Teacher: Mrs Eileen Bhavsar BA (Hons) MSc • Deputy Head Teacher: Mrs Lisa Berger BEd (Hons)
Business Managers: Mrs Alexia Dobinson officeinfant@gardensuburbprimary.co.uk Ms Andrea Bailey officejunior@gardensuburbprimary.co.uk

- **Hand Hygiene:** The school Nurse visited all Year 2 classes this week to deliver a session on the importance of hand hygiene.
- **Jeans for Genes:** The children learnt about the difference between 'jeans' and 'genes' this week. They have also learnt how important is to understand about genetic conditions that can result in difference or disability. We discussed what DNA stands for – **Deoxyribonucleic Acid**.
I hope that they have shared this knowledge with you too. I particularly enjoyed teaching Y1, Y2 and Y3 this long scientific word. I was also impressed with their engagement. Thank you for supporting this day and for your donations to the 'Jeans for Genes' charity. We collected £340.52!

Parent/Teacher Consultations for All Year Groups

Please ensure your details are up to date on Arbor, to allow you to make your booking with the class teacher. The consultation will be from 3.40pm - 6.00pm on the following dates:

Wednesday 30th September, Wednesday 14th October.

Bookings went live on 16th September. All parents are expected to take up this opportunity to meet with their child's class teacher.

Curriculum Talk for Y3 and Y4 Parents- Friday 2nd October 9:00am- 11:00am in the Junior Hall

We will be holding a meeting for parents on the Y3 and Y4 Curriculum with guidance of how parents can support their children at home. All Y3 and Y4 parents are invited to attend this meeting.

Secondary Transfer and School Journey Meeting for Y6 Parents: Wednesday 23rd September at 6:00pm

Please find information regarding secondary transfer on the website at:

<https://www.gardensuburbjunior.co.uk/page/?title=Secondary+Transfer&pid=250>

This is a repeat of the secondary transfer information that was shared at the meeting that we held in the summer term for Year 5 parents. **In addition, at this meeting there will be a short presentation on the residential school journey that is planned to take place in May 2027.**

Please see some useful general information below.

Kind regards
Mrs Eileen Bhavsar
Head Teacher



Garden Suburb Infant & Junior School



Childs Way • London • NW11 6XU

Infant Tel: 020 8455 8198 • Junior Tel: 020 8455 3269 • Website : www.gardensuburbschools.co.uk

Head Teacher: Mrs Eileen Bhavsar BA (Hons) MSc • Deputy Head Teacher: Mrs Lisa Berger BEd (Hons)
Business Managers: Mrs Alexia Dobinson officeinfant@gardensuburbprimary.co.uk Ms Andrea Bailey officejunior@gardensuburbprimary.co.uk

School Communications and General Information

Welfare Email: welfare@gardensuburbprimary.co.uk

Please use the above email for all welfare matters including attendance, absence requests, pick-up arrangements and school lunch.

Admin Email: admin@gardensuburbprimary.co.uk

Please use the above email for all Arbor matters, clubs, trips, payment queries and requests for letters

Mrs Gonzalez - will usually manage Infant queries (R, Y1 and Y2)

Mrs Alvares - will usually manage Junior queries (Y3,Y4,Y5,Y6)

Miss Jedrzejowska – supports with admin queries

Office: Please use the emails below for admissions queries, financial support and Benefit Related Free School Meals, as well as contacting a member of the leadership team, including the head teacher. Continue to direct queries to:

Infants: Mrs Dobinson - Infant School Business Manager

Email: officeinfant@gardensuburbprimary.co.uk

Juniors: Ms Bailey – Junior School Business Manager

Email: officejunior@gardensuburbprimary.co.uk

SEND/CO:

Our SEND/COs work closely together but they will continue to support the separate key stages.

Infants: Mrs Elia **Email:** sencoinfant@gardensuburbprimary.co.uk

Juniors: Mrs Goldman **Email:** sencojunior@gardensuburbprimary.co.uk

To ensure that your queries are dealt with promptly, please label any emails as follows:

Child's class, full name and reason e.g. 5G Zara Jones - Absence Request

This will help to avoid a delay in responding to your query.

Emails for class Teachers (Y3-Y6): Please note: due to teaching commitments, class teachers may not be able to view or respond to emails on the day that they are sent. Urgent messages and Reception -Y2 should go to welfare or the school office.

Class Teacher	Email
Year 3	
Ms N Aziz (Year Group Leader)	3G@gardensuburbprimary.co.uk
Miss P Bowry	3S@gardensuburbprimary.co.uk
Year 4	
Mr J Morrissey (Year Group Leader and Assistant Head)	
Ms C James /Mrs Solden	4S@gardensuburbprimary.co.uk
Miss E Woods	4G@gardensuburbprimary.co.uk
Year 5	
Mrs K Margolis (Year Group Leader)	5G@gardensuburbprimary.co.uk
Miss J Jouhal	5S@gardensuburbprimary.co.uk
Miss G Atkinson	5J@gardensuburbprimary.co.uk
Year 6	
Mrs J Richter (Year Group Leader)/ Miss H Buck	6S@gardensuburbprimary.co.uk
Miss J Quinn	6J@gardensuburbprimary.co.uk
Miss N Fernando	6G@gardensuburbprimary.co.uk

Funtime - Breakfast and After-School Clubs (ChildCare) - Funtime is open for both breakfast and after school club. Due to the fact that there is a limit to group sizes, all places MUST be booked and paid for in advance. Contact Sharon on 07506 030 037 or email Shaz.Funtime@outlook.com



Garden Suburb Infant & Junior School

Childs Way • London • NW11 6XU

Infant Tel: 020 8455 8198 • Junior Tel: 020 8455 3269 • Website : www.gardensuburbschools.co.uk



Head Teacher: Mrs Eileen Bhavsar BA (Hons) MSc • Deputy Head Teacher: Mrs Lisa Berger BEd (Hons)
Business Managers: Mrs Alexia Dobinson officeinfant@gardensuburbprimary.co.uk Ms Andrea Bailey officejunior@gardensuburbprimary.co.uk

Lone Travellers - Parents need to complete a 'Lone Travelling' form if children are travelling to or from school without an adult. **This is only permitted for Y5 and Y6 pupils.** All Y5 and Y6 children will bring home a Lone Traveller form to complete on Thursday. Forms can be requested from Mrs Alvares welfare@gardensuburbprimary.co.uk if arrangements change throughout the year.

Mobile Phones

Most schools now are **not** allowing pupils to bring in mobile phones for safeguarding reasons. Exceptional circumstances will be considered for Y5/Y6 pupils and a request should be put in writing using our 'Mobile Phone Parental Request Form'. Smart phones with cameras and access to the internet will not be permitted.

PE Kit – It is important you make a note of your child's PE days

When your child has PE, **they need to come into school wearing their PE kit.** They will wear it for the whole day. If you have not yet purchased the PE Kit, please ensure that your child wears plain blue coloured track suit bottoms (no branded kit). Our aim is that over time everyone will purchase the school kit, as they will get a lot of wear out of it.

Reception	Thursday
Year 1	Tuesday, Friday
Year 2	Tuesday, Friday
Year 3	Monday, Thursday
Year 4	Tuesday, Wednesday
Year 5	Wednesday, Thursday
Year 6	Wednesday, Friday